



Memphis, Tennessee | September 24-26, 2024

## Session Submission Questions

**DUE: February 9, 2024**

Here are the questions that we have included in our call for sessions. Please use [this form](#) to submit your answers by **11:59 p.m. ET on Friday, February 9, 2024.**

**Information about the Session Organizer** (Name, title, organization, email address, city/state, phone number)

*Please note that the Session Organizer will be the point of contact for all notifications, session details, and planning for the convening.*

**Did a National Fund staff member reach out to you/your organization about submitting a proposal?** (no worries if not, this just helps us stay organized.)

- Yes (provide name)
- No

**Session format choice** (see descriptions in the [Call for Proposals](#))

- Spotlight (30 minutes, 1-2 speakers)
- Submersion (1 hours, 2-4 speakers)
- Studio (2.5 hour-long workshop)

**Would you be willing to consider a different session type from the one you selected above? If so, which would be your second choice?**

- No, only the one above will work
- Spotlight (30 minutes, 1-2 speakers)
- Submersion (1 hours, 2-4 speakers)
- Studio (2.5 hour-long workshop)

**If you selected Studio as either your first or second choice for a session approach, how many attendees do you estimate would be ideal to cap your Studio? (enter a number)**

**What is your session title? (7-12 words, draft is fine)**

**Which of the National Fund's impact area(s) best connect to your content? (select all that apply)**

- Workers have the resources required to thrive
- Race does not dictate employment outcomes
- All jobs are good jobs
- Not really any of these (please say why you think this topic is a good fit for SHIFT)

**Describe your session topic and the objectives you hope to achieve. Please specify the practical, actionable insights attendees can expect from attending and the "SHIFTS" you hope to spark for attendees. (150-word max)**

**If you are open to a Submersion or Studio session for your first or second choice, tell us a bit about how you will facilitate audience engagement for the session or design your session beyond a panel discussion? (If you selected Spotlight as your only choice, just type "N/A") (150-word max)**

**Who is the target audience for this session? (select all that apply)**

- Workforce practitioners / Workforce Boards
- Education
- Economic development
- Employers/Business
- Funders
- Policymakers
- Someone else (please describe)

**What equipment do you anticipate needing? (e.g., flip chart, screen, projector, audio, other)**



**Speaker details.** For each speaker, please provide the following (space for up to 4 speakers). If you don't yet have all your speakers confirmed, please provide as much detail as you can for the speakers you expect to engage:

- a. Name
- b. Title & organization (if relevant)
- c. Email address
- d. Gender and racial identity
- e. Given our interest in thoughtful speaker composition, please provide some information about why you are proposing this speaker (for instance, their role or expertise, or the capacity with which you've worked with them.)

**Other comments or relevant information? (150-word max)**

If you have any questions or experience technical difficulties when submitting your responses online, please contact **Hollie Marston** at [hmarston@nationalfund.org](mailto:hmarston@nationalfund.org).

